

**AccelerateMS Career Coach Grant**  
**Administered by <GRANT RECIPIENT>**  
**Memorandum of Understanding**

This Memorandum of Understanding is between the <<GRANT RECIPIENT NAME>> (the “Grant Intermediary”) and the <<SCHOOL DISTRICT NAME>> School District (the "District") in support of the AccelerateMS Career Coach Initiative.

In consideration of the Legislature’s desire to create a career coaching program to support middle schools and high schools as students are exposed, prepared, and connected to career avenues within and beyond the classroom setting, the Grant Intermediary and the District will employ strong partnerships with economic and business leaders, leveraging career coaches to target the alignment of students' strengths with intentional academic and work-based learning in pursuit of meaningful professional employment.

1. The Intermediary agrees to provide specified career coaching service as outlined in the *Career Coach Job Description* (“Attachment A”) to the District through Career Coach Program funded through AccelerateMS.
2. The District agrees to use the career coach and any funds, if provided, as intended and expressed through Attachment A.
3. If for any reason, the District fails to utilize career coaching services as defined in Attachment A to the satisfaction of the Grant Intermediary and has not resolved any such failure within 20 days of the written notice by the Grant Intermediary of the failure, The Grant Intermediary may terminate career coaching services through written notice.
4. The District shall comply with any and all applicable laws and statutes of the United States and the State of Mississippi.
5. The District shall provide an acceptable workspace for the Career Coach.
6. The Grant Intermediary will provide training for the certification of each Career Coach.
7. The Grant Intermediary will either provide or reimburse the District for the cost of a digital device such as an iPad or laptop computer for use by the Career Coach.
8. The Career Coach will adhere to the job description outlined in Attachment A. The Career Coach will not serve as a substitute, perform supervision duties, or complete other miscellaneous tasks that are assigned to regular school staff.
9. Funding for this program comes from the State of Mississippi’s allocation of the Coronavirus State Fiscal Recovery Fund (CFDA 21.027), which was created by section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (Mar. 11, 2021). Unless noted otherwise, all funds awarded through this program are considered a subaward of federal funds. Grantees will be considered subrecipients, subject to provisions of the Code of Federal Regulations governing use of federal grant funds as well as specific award terms and conditions included in Attachment B.

Signatures

\_\_\_\_\_  
District Superintendent Name

\_\_\_\_\_  
District Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grant Intermediary Contact Name

\_\_\_\_\_  
Grant Intermediary Contact Signature

\_\_\_\_\_  
Date